

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MARCH 10, 2009**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, March 10, 2009, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Present
Board member Ambrose "Butch" Schitter	Present

Also present were Police Chief Douglas Tarvin, Assistant Street Commissioner Jim Schmitt, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein, and Clerk-Treasurer Juanita S. Boehm.

Street Commissioner Raymond Eckerle and City Engineer Chad Hurm were absent.

Clerk-Treasurer Juanita Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on February 24, 2009. A **motion** was made by Ambrose "Butch" Schitter and seconded by Thomas Schmidt to approve the minutes as published. Motion carried 3-0.

FRIENDS OF THE POOR WALK

Jerry Vaal, representing the St. Vincent DePaul Society, asked permission to use the River Walk and shelter house #4 on Saturday, September 26, 2009 from 8:00 a.m. to 11:00 a.m. in order to hold their 2nd annual Friends of the Poor Walk. Police Chief Douglas Tarvin was asked if there were any issues last year. Tarvin said a different route was used last year but no issues occurred.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of St. Vincent DePaul Society to use the River Walk and shelter house #4 on Saturday, September 26, 2009 from 8:00 a.m. to 11:00 a.m. on condition all participants sign a waiver form. Motion carried 3-0.

SECURITY FOR PARISH SOCIAL

Robert Whitten, representing St. Joseph's Parish, asked if the City's traffic safety auxiliary officers would provide security for the parish's Summer Social and other related events

on June 5, 6, and 7, 2009. Whitten said the parish acquired and paid for the officers' services for last year's event. Whitten said the parish will provide the City with a certificate of insurance.

A **motion** was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to approve the request for security at the Summer Social. Motion carried 3-0.

CLOSE INTERSECTION

Roger Messmer, representing Messmer Mechanical, said they are working on the Church Avenue waterline project and need permission to close the intersection at Brames Road and Church Avenue for two days beginning Monday, March 16, 2009 at 8:00 a.m. Messmer said for Tuesday one lane could be plated to allow for bus traffic. Messmer also said he will contact Mike Hile who is in charge of the school bus routes to let him know about the work being done near Holy Family School.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of Messmer Mechanical to close the intersection of Brames Road and Church Avenue on March 16th and March 17th after 8:00 a.m. Monday provided Messmer makes provisions for the school buses to get through that area on Monday after school and Tuesday morning and on condition the police, news media, fire department, and EMS are notified; and this motion carries on to the next closest consecutive dates if there is inclement weather. Motion carried 3-0.

STREET CLOSING

Roger Messmer, representing Messmer Mechanical, asked to close Church Avenue from Blessinger Lane to 3rd Avenue from March 23rd to March 29th to install a water line. Messmer said Holy Family School is closed that week because of spring break. He also spoke to Fr. John Boeglin of Holy Family Church and the street closing will be posted in the church bulletin.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of Messmer Mechanical to close Church Avenue from Blessinger Lane to 3rd Avenue the week of March 23rd provided the three homeowners have access to their driveways; and notification is given to the proper authorities. Motion carried 3-0.

STORM DAMAGE CLEANUP

Assistant Street Commissioner Jim Schmitt issued a reminder that the storm damage cleanup will continue March 9 through the 14th. Schmitt said this is the last week for collecting debris from the storm. The regular rubbish policy will resume the week beginning March 16th.

COMPUTER QUOTES

Adam Carnes, representing the street department, said at the February 10, 2009 meeting the street commissioner received permission to obtain quotes for a new computer for the project technician. The following computer quotes were presented:

Eck-Mundy Associates	\$1,968.00
Dell	\$2,304.99
Gateway	\$2,679.99

Carnes recommended accepting the low quote from Eck-Mundy Associates in the amount of \$1,968.00.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to accept the low quote from Eck-Mundy Associates for \$1,968.00. Motion carried 2-1 with Mayor Schmitt and Ambrose 'Butch' Schitter voting aye while Thomas Schmidt voted nay.

Schmidt said he felt the street department should wait until the 2009 budget is certified before making the purchase.

PERFORMANCE BOND RELEASE

Building Commissioner David Seger asked the Board to release the performance bond for the subdivision known as the Replat of Columbus Container. Seger said this is the Holiday Inn Express area that was developed by K5 Investments. The storm sewer is repaired and all inspections are completed.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to release the subdivision performance bond for the Replat of Columbus Container. Motion carried 3-0.

FIRE DEPARTMENT REPORT

Fire Chief Kenneth Hochgesang presented to the Board for its review the Jasper Fire Department Monthly Fuel Report for February.

LETTER OF RETIREMENT

Fire Chief Kenneth Hochgesang stated he received a letter from Firefighter Ed Schmitt stating he is retiring from the fire department after 20 years of service effective May 10, 2009. Mayor Schmitt then read Ed Schmitt's letter and wished him well.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the letter of retirement. Motion carried 3-0.

Mayor Schmitt asked if there were any other firefighters retiring. Hochgesang stated Tom Eckert plans to retire in May but he has not submitted a resignation letter at this time.

HIRING PROCESS

Fire Chief Kenneth Hochgesang asked permission to start the hiring process to replace the retiring firefighters and have a pool of applicants.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to allow the fire department to start the quest for a pool of applicants. Motion carried 3-0.

DISPOSE OF ASSETS

Fire Chief Kenneth Hochgesang asked permission to remove two Motorola handheld radios, asset #100158 and asset #100163, from the asset list and destroy them. Hochgesang said the radios are 12-15 years old and are not repairable.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to remove two handheld radios from the asset list and dispose of them. Motion carried 3-0.

Mayor Schmitt said when a police officer retires, there is a tradition to retire his weapon and present it to him. Schmitt asked if there is an established tradition for a firefighter.

Hochgesang said they receive an ax. He also said some firefighters have asked about keeping their helmet.

POLICE REPORT

Police Chief Douglas Tarvin presented to the Board for its review the following reports for the Jasper Police Department.

Monthly Vehicle Fuel & Maintenance Report for February, 2009

Monthly Activity Report for February, 2009

REPLACE PARTIAL ROOF AT POLICE STATION

Police Chief Douglas Tarvin said the decorative part of the roof at the police station needs to be replaced. Since Krempp installed the current roof and has the dimensions, Tarvin asked if he could contact Krempp for an estimate so he knew how much funding to place in the 2010 budget to replace the decorative part of the roof.

Ambrose 'Butch' Schitter suggested using a metal roofing material. Mayor Schmitt agreed. Tarvin said it looks much nicer with a shingle than it does with metal. Mayor Schmitt said Tarvin should get an estimate wherever he can so he has an idea of how much it costs when it is time to present the proposed budget in June.

GREEN STREAMERS DOWNTOWN

Administrative Assistant Lois Kuntz, representing the Downtown Merchants, asked permission to hang green streamers on the light poles around the Square for the Easter season in order to promote the downtown area. Mayor Schmitt said such things as this is just part of promoting the downtown.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of the Downtown Merchants to put up green ribbons. Motion carried 3-0.

CHAMBER OF COMMERCE CONTRACT

City Attorney Sandra Hemmerlein presented a Contract for Services between the Chamber of Commerce and the City for 2009. Hemmerlein said this is an annual contract that basically has no changes. The contract is for \$4,000.00, which includes the annual dues for 2009.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the annual contract with the Chamber of Commerce. Motion carried 3-0.

EASEMENTS

City Attorney Sandra Hemmerlein presented the following easements for acceptance and approval:

Grant of Permanent All Purpose Utility Easement

EMR, LLC by Edward J. Messmer, Mark B. Messmer, and Roger W. Messmer, as Members – Part of the NE ¼ of the SE ¼ of S35, and part of the NW ¼ of the SW ¼ of S36, all in the T1S, R5W

Grant of Permanent Electric Utility Easement

JOFCO, Inc. by William Rubino, Chief Executive Officer – Part of Lot 62 in the JUTT'S Subdivision.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve and accept the easements as described by the city attorney. Motion carried 3-0.

CLAIMS. Claims against the City from February 6, 2009 to March 5, 2009 were presented to and examined by the board. Those claims were found to be just, due and owing were approved 3-0 upon motion by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:53 a.m.

The minutes were hereby approved _____ with X without corrections
or clarification this 24th day of March, 2009.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary